



ASEAN CHARTERED PROFESSIONAL ACCOUNTANT (ASEAN CPA) APPLICANT'S CHECKLIST

- Letter of intent
- Duly accomplished Application Form
- Proof of professional practice of not less than 3 years
- Photocopy of valid PRC Professional Identification Card
- Certificate of No Pending Case from the PRC Legal Service
- Certificate for ASEAN CPA Registration from the A.P.O.
- Certificate of CPD Compliance from the CPD Council
- Recent two (2) passport size pictures with name tag (in white background and coat and tie for men; blazer for women)
- Payment of prescribed fees

Note:

1. Two (2) copies of the accomplished application forms, including copies of all supporting documents must be submitted;
2. Legal size (8 ½" x 13") of paper shall be used throughout; photocopies of large documents shall be reduced accordingly.
3. Each set shall be submitted in ring-bound with table of contents, tabs and paged accordingly.
4. All applications must be originally-signed by the applicant and shall be filed at the nearest PRC Regional Office-Regulations Division.